

October 11, 2023

Clerk of the Appellate Courts  
305 Minnesota Judicial Center  
25 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

**Re:** *State of Minnesota vs. Brian Harry Kjellberg*  
District Court File No.: 62-CR-21-6868  
Court of Appeals File No.: A23-1295

To whom it may concern:

I was the court reporter for the district court proceeding in this case held on February 23, 2022. I was informed today by a coworker that a Request for Transcript had been filed for this hearing with both Ramsey County District Court and the Court of Appeals on October 3, 2023. I was never made aware that a transcript request was made either by mail, e-mail, or otherwise.

Additionally, the Request for Transcript filed does not comply with Minnesota Judicial Branch Policy 221 in that the request specifies delivery of paper transcripts to both the prosecution and defense. MJB Policy 221(I)(4) states that "Court reporters shall provide transcripts electronically. Paper transcripts will not be provided by court reporters."

Given that I was not personally served with a copy of the Request for Transcript and that the current format does not comply with MJB Policy 221, I am respectfully requesting that a new Request for Transcript be filed in compliance with the policy and be served upon me so that I can respond in a time frame consistent with Rule 110 of the Rules of Appellate Procedure.

Thank you,

Michelle Clifton  
Court Reporter to the Honorable Reynaldo Aligada  
Ramsey County District Court  
15 West Kellogg Boulevard, Chambers 1370  
St. Paul, MN 55102  
651-266-8219