

CLERK OF THE APPELLATE COURTS
305 Minnesota Judicial Center
25 Rev. Dr. Martin Luther King Jr. Blvd.
St. Paul, Minnesota 55155
651-291-5297

TO: Trial Court Administrator
Ramsey County District Court / Criminal Division
62CR/SUCR/VB/SUVB/T/K cases
900 Ramsey County Courthouse
15 West Kellogg Blvd.
St. Paul, MN 55102

DATE: March 28, 2024

SUBJECT: FORWARDING TRIAL COURT RECORD, EXHIBITS, AND ALL
TRANSCRIPTS

The following case on appeal from your court is awaiting scheduling for review:

State of Minnesota, Respondent, vs. Brian Harry Kjellberg, Appellant.

Appellate Court #	Trial Court #	Appellate Court #	Trial Court #
A23-1295	62-CR-21-6868		

We request that your office FORWARD THE FILE, EXHIBITS, AND ALL TRANSCRIPTS TO THIS OFFICE WITHIN 10 DAYS FROM THE DATE OF THIS NOTICE.

Please include a numbered itemized list of all documents, transcripts, and exhibits contained in the record, identifying each with reasonable definiteness; each document and exhibit having endorsed thereon the appellate court file number and corresponding number from the itemized list. A copy of this list shall also be sent to all parties of record. DO NOT SEND X-RAYS, BULKY EXHIBITS, FIREARMS, DRUGS, ETC. Any physical records will be returned upon completion of appellate review.

Note for external agencies: Digital records can be uploaded to the MN Appellate Courts – C-Track application. Before uploading, contact the Clerk of the Appellate Courts office to coordinate the effort at mjcappellateclerkofcourt@courts.state.mn.us.

If you have any questions, please telephone our office at 651-291-5297.